

Sorrento Duncraig Junior Football Club (SDJFC) - Volunteers Code of Practice

In line with SDJFC's objectives which include:

- fostering the sport of football;
- encouraging good sportsmanship amongst players and parents; and
- having practices which provide a safe environment for players, coaching staff, spectators and volunteers,

it is necessary for all volunteers across the club to be familiar with club expectations, as well as roles and responsibilities as a volunteer and representative of SDJFC.

Code of Conduct for volunteers:

- Act as trustworthy role models and ambassadors for the club at all times
- Undertake the allocated task to the best of your ability and within the timeframes required. Advise the Volunteer Coordinator if you are unable to undertake the allocated task.
- Support the other members of the committee & volunteers in their activities. Never use offensive language or behaviour.
- Treat all everyone with respect regardless of their gender, ability, cultural background or religion.
- Display consistently high standards of good sporting behaviour including respecting the official's decisions.
- Adhere to the smoke-free policies of the club and not to smoke anywhere at the venue during junior events.
- Not to consume alcohol in any place other than where the club's license allows.
- Where alcohol is permitted or supplied, to consume alcohol responsibly at all times at the club.
- Adhere to and support the Club policies.

Volunteers have the right to:

- An orientation to the club and to their role.
- Access to a current and clear role description.
- Know who they are accountable to and have clearly defined channels of communication open to them.
- Know what tasks they will be expected to perform and say "no" to tasks they are unable to do or do not want to do.
- Guidance from someone who is experienced and well informed, and access to training if needed..
- Support and respect from the club, committee and its members.
- Have opinions heard in a respectful manner.
- Coverage under club insurance and a safe environment when undertaking volunteer roles.

Volunteers have the responsibility to:

- Be sure they have the time to take on the role/task, including attendance at club meetings and events.
- Communicate to the committee where work or family commitments prevent attendance at meetings and events, and where applicable, provide reports for information and discussion.
- Be respectful of and open to others opinions, offering feedback in a constructive manner where required.
- Be actively involved in decision making, voicing opinions which impact club operations in a respectful and considerate manner.
- Be willing and open to learning, about the role, the club and football operations.
- Be open to support from other committee members and speak up about things you don't understand.
- Be dependable – do what you agree to do.
- Be a team player – respect the role and personal circumstances of other volunteers and treat them fairly.