

Position Description: President

The President shall preside at all meetings of the club and Executive committee, they shall ensure that all decisions of the club are carried out and in general, carry out the usual duties of President. Including but not limited to:

- a. Preside at the AGM, Special General Meetings and Committee Meetings. Initiate, facilitate, activate, motivate, ideas and people to accomplish the goals of the Club.
- b. Act as a Club's official representative including interaction with media and Hawthorn FC.
- c. Liaison with Subiaco DFDC and other organisations. Attend meetings of affiliated bodies as appropriate.
- d. Peer to peer contact with Presidents of other clubs to discuss and resolve interclub issues.
- e. Advise Executive & Committee Members on problems reported by Member Clubs.
- f. Delegate responsibilities to Committee members and ensure they are carrying out their responsibilities and check if assistance is required.
- g. Maintain contact with Life Members and major sponsors.
- h. Prepare report for monthly Committee meeting.
- i. Prepare speech for functions hosted by the Club.
- j. As a member of Football Operations Subcommittee discipline of players discipline following reports/incidents at the Club or on the ground, and present a report to the Committee.
- k. Present an Annual Report at the AGM.
- l. Conform to duties as maybe stipulated in the Club's Constitution.
- m. Oversee the production of the Annual Year Book in conjunction with the Communications Manager
- n. Player Delegate at Tribunal hearings.
- o. Authorised Bank Account signatory/approver.

NOTE: As per dot point 'f' the President should not be the first point of contact for day to day issues within the club. Items should always be addressed by the respective committee member responsible for that portfolio and escalated to the President only if necessary. The President may delegate tasks from within the above list but is ultimately responsible for successful completion.

The President is a member of and is responsible to the Executive Committee.

Reports to	Member of Standing Committee	Expected time commitment
Executive Committee	Executive Committee, Football Operations Committee	5-15 Hours per month