

Position Description: Girls' Football Coordinator

The Girls' Football Coordinator is responsible for overseeing the running of the Girl's Football competition at the club. The coordinator will take a lead role in allocating coaches, providing support, reviewing appropriate game day behaviour and discipline for all girls' teams. The Coordinator should be qualified to a minimum level 1 AFL coaching accreditation or have access to a suitably qualified and experienced mentor coach who can assist with practical component of this position.

The Girls' Coordinator takes a proactive role in the promotion of girls football via schools and other community groups;

- Running some "have a try" days for girls interested in football over the summer;
- Work with the Districts and other clubs in the ongoing promotion and development of girl's football;

Other duties include:

- a. In conjunction with Registrar allocate players to teams in teams entered into the Girls' Football competition.
- b. Facilitate the Girls' Football Component of Team Allocation Day
- c. Take the lead in timely investigating of reports/conduct issue stemming from Girls' Football competition Teams. Make recommendations to Football Operations Committee on outcomes and proposed discipline.
- d. Review coach applications and provide recommendations to Executive for appointment.
- e. Set tone and standard of acceptable coaching behaviour through an enthusiastic and committed approach (others will follow).
- f. Ensure accreditation of all new coaches through the AFL.
- g. Check weekly fixtures to ensure teams participating in derbies have Derby Medals and Derby Jumpers.
- h. Conduct regular coaches' meetings at the club, organise special guests to provide coach development.
- i. Advise coaches on age appropriate skills, drills and training techniques (or arrange for the same).
- j. Liaise with District Development Officer to assist in obtaining information for providing specific feedback to club coaches.
- k. Ensure all coaches are aware of and adhere to the *Codes of Conduct*. Coaches must apply *Codes of Conduct* to their players, runners, team-managers and parents. Incorporate *Codes* into Cub Coaching Philosophy.
- l. Encourage coaches to foster more parental involvement in team matters (delegate roles), i.e., at training, and at match days.
- m. Keep an eye on struggling teams/coaches and assist if needed.
- n. Attend and present at the Modified Rules Trophy Presentation at year end.
- o. Assist Communications manager with regular input for newsletter and following up end of year reports.

The Girls' Football Coordinator is a member of the General Committee and reports to the Secretary.

Reports to	Member of Standing Committee	Expected time commitment
Secretary	Football Operations Committee	10-15 Hours per month